

Longboat Harbour Owners Association Inc
PO Box 30061
Tampa, FL 33630-3061
(866)227-0441

Return Service Requested



[Unit Owner Name]
[Address Line 1]
[Address Line 2]

Notification: Important Changes to Your Association's Payment Processing Services

September 16, 2026

Required Changes Needed for Your Auto-Debit Enrollment

Dear Sir/Madam,

Effective **10/15/2026**, your association will transition to our new lockbox service. As part of this change, please be advised that existing auto-debit enrollments will no longer be active after 10/15/2026.

To avoid any disruption in payments and to ensure your association dues are paid on time, you will need to take action to re-establish your payment method.

Old Account Number: []

New Unit Owner Portal Website: <https://LongboatHarbour.cincwebaxis.com>

New Mailing Address: PO Box 20812 Tampa, FL 33622

New Account Number: []

Next Steps

Enroll in Recurring Online Payments:

You may set up a new recurring online payment through the association's new online payment provider, WebAxis, by navigating to <https://LongboatHarbour.cincwebaxis.com>.

Payment Options through WebAxis

Credit Card Payments – subject to a 3.25% service fee per transaction

E-Check Payments (bank routing and account number) – subject to a \$1.99 fee per transaction

Activate Your Account

1. Go to <https://LongboatHarbour.cincwebaxis.com>
2. Click Register
3. Complete the Login Registration form
4. Once your registration is confirmed, you will receive an email with a link to set your password for your new login ID
5. Once registered, login, and click Pay Assessments

Alternative Payment Methods:

A list of additional payment options is included on page 2 of this notice.

Thank you for your assistance. Should you have any questions, please contact the Centennial Bank Association Banking Operations team at 866-227-0441.

Yours sincerely,
Longboat Harbour Owners Association Inc

All acceptable forms of payment

Coupon and Check

- Make the check payable to your Association
- Note in the memo line your New Account Number
- All checks must be drawn on a US Bank
- Mail your check and the payment coupon to the New Mailing Address listed on Page 1
- Do not mail cash
- All post-dated checks will be processed on the day they are received

Bill Pay

When using a bill pay provider to make your association payment, please refer to the New Account Details listed on Page 1

- Payee: Association Name
- Payee Address: New mailing address
- Account Number: New Account Number
- Phone Number: 866-227-0441

Bill pay payments typically take longer to process. Make your payments well in advance of the due date to avoid any late fees

Recurring Payments

Using your computer or mobile device navigate to the associations new online payment provider, WebAxis, navigating to **<https://LongboatHarbour.cincwebaxis.com>**

To setup recurring payments create an online account, click "Register"

- Complete the login registration form and press Register
- If the information matches the homeowner record, you will receive an email right away with a password link
- If the information does not match the homeowner record
 - Your registration will be sent to the management company for review.
 - Once approved, you will receive an email with a password link at the email address provided
- Click the link to navigate to the homeowner website, where you will set up your password.
- After you've set your password, sign in by navigating to **<https://LongboatHarbour.cincwebaxis.com>**.
- Once signed in, click Pay Assessments from the navigation bar
- Scroll down the Payment page and click New Recurring Payment to complete your payment information

Payment methods through WebAxis include e-Check or Credit Card. Payment by Credit Card includes a 3.25% fee, calculated on the total payment amount per transaction. Payment by e-Check (bank routing and account number) includes a \$1.99 fee per transaction

Only Credit Card and e-Check payments are accepted form of online payment

One Time Payments

Using your computer or mobile device navigate to the associations new online payment provider, WebAxis, navigating to **<https://LongboatHarbour.cincwebaxis.com>**

To make a one-time payment click "Make a Payment"

- Enter your New Account Number listed above and your email address
- Select your payment method, complete all required fields, and press submit.
- Review the confirmation screen. Press confirm and your payment will be applied to your account

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